

ST. JOSEPH'S GENERAL HOSPITAL ELLIOT LAKE
Board of Trustees Meeting
Wednesday, April 20, 2022 in the Boardroom and via MS Teams

The Board of Trustees met on Wednesday, April 20, 2022 at 4:30 p.m.

ATTENDANCE

Appointed Voting Trustees

1. Elaine Johnston, Chair
2. Lyne Robitaille, Vice-Chair
3. Jennifer Carling
4. Martin Grace
5. Bruce Ibbitson (by MS Teams)
6. VACANT
7. VACANT
8. VACANT
9. VACANT

Ex-Officio Voting Trustees

10. Sr. Trina Bottos, CHSO Representative (Regrets)
11. Sheila Hoo, Bishop's Representative

Ex-Officio Non-Voting Trustees

12. Jeremy Stevenson, Chief Executive Officer/Board Secretary-Treasurer
13. Connie Free, Chief Nursing/Patient Relations Officer (by MS Teams)
14. Dr. Tim deBortoli, Chief of Medical Staff (Regrets)
15. Dr. Chris Prescott, Medical Staff President (Regrets)

Senior Management (Guests)

16. Sanjeev Kumar, Chief Financial Officer (by MS Teams)
17. Bruce M. Beakley, Human Resources
18. Cynthia Farquhar, Administrator/Director of St. Joseph's Manor (by MS Teams)

MINUTES

1. **PRESENTATION – Investments with Scotia Wealth Management (Board Education)**
Jeremy Stevenson and Sanjeev Kumar introduced Ethan Yu and Casey Reilly of Scotia Wealth Management who provided an overview of our hospital's current investment portfolio (see presentation attached to Board package).

Board members were given an opportunity to ask Ethan Yu and Casey Reilly questions and they provide answers accordingly.

2. **CALL TO ORDER & APPROVAL OF AGENDA**
Elaine Johnston called the meeting to order at 4:50 p.m. following the above presentation.

Motion #1

Moved by: Lyne Robitaille

Seconded by: Sheila Hoo

The Board of Trustees hereby adopts the agenda as presented.

Vote taken.

Motion Carried.

3. **LAND TREATY ACKNOWLEDGEMENT**
Elaine Johnston led the group in the Land Treaty Acknowledgement.
4. **OPENING PRAYER**
Sheila Hoo led the group in prayer.

ST. JOSEPH'S GENERAL HOSPITAL ELLIOT LAKE

Board of Trustees Meeting

Wednesday, April 20, 2022

Pg. 2

5. VALUES

Elaine Johnston read the value for members and asked if anyone had comments to share.

Compassion: we will show kindness, caring, and a willingness to help others, without judgement.

Jeremy Stevenson referred to our new strategic plan and how it focuses much of our efforts to be compassionate with our patients and staff.

Jennifer Carling and Cynthia Farquhar both noted how they were treated with great compassion recently by our staff and their team members.

Elaine Johnston added that compassion amongst staff, board members and patients is extremely important and goes a long way.

6. DECLARATION OF CONFLICT OF INTEREST

Elaine Johnston called for declaration of conflict of interest; there were no declarations.

7. MINUTES OF PREVIOUS MEETING

Members reviewed the minutes of December 2, 2021 and January 26, 2022.

Motion #2

Moved by: Martin Grace

Seconded by: Jennifer Carling

The Board of Trustees hereby adopts the minutes of the December 2, 2021 and January 26, 2022 Board meetings.

Vote taken.

Motion Carried.

8. REPORT FROM CATHOLIC HEALTH SPONSORS OF ONTARIO (CHSO)

Sister Trina Bottos

Sister Trina Bottos could not be in attendance today however, her report was reviewed by members.

Lyne Robitaille noted that Sister Trina's report to CHSO is a great summary of the work done at SJGHEL over the past 6 months.

9. LEADERSHIP REPORTS

9.1. CEO & Senior Leadership Team Board Report /Jeremy Stevenson

Jeremy Stevenson referenced his report (see CEO & SLT Board report dated April 20, 2022) and welcomed any questions or comments.

Members discussed various aspect of the report at length. Senior Leaders answered questions from the board members and the following list of Action items will be reported to the Board of Trustees at the next scheduled Board meeting.

ST. JOSEPH'S GENERAL HOSPITAL ELLIOT LAKE

Board of Trustees Meeting

Wednesday, April 20, 2022

Pg. 3

Action items:

- The Board supports the vision to start the discussion with our neighbouring Health Service Providers to consider establishing a rural OHT unique to our needs in the North Channel corridor.
- Bruce M. Beakley will investigate and report back at the next meeting the exact reason why 5 Nurses who were offered a position did not take the job.
- Next Board meeting on May 25 will be in person at the Oaks Boardroom.

10. COMMITTEE REPORTS

10.1 Medical Advisory Committee (MAC)/*Dr Tim deBortoli, Chief of Staff*

The draft minutes of March 24, 2022 were reviewed.

Board members asked if there was a possibility that our Chief of Staff, Dr Tim deBortoli and our Medical Staff President, Dr Chris Prescott could attend Board meetings from time to time.

Action: Jeremy Stevenson will ask Doctors Tim deBortoli and Chris Prescott to work out a rotation and take turns attending a minimal number of Board meetings.

10.2 Board Quality Committee/*Lyne Robitaille*

The Draft minutes of February 24, 2022 were reviewed and there were no questions or comments.

11. GOVERNANCE COMMITTEE

11.1 Update regarding Vacancies/*Elaine Johnston*

Elaine Johnston briefed members on our current vacancies including the resignation of Carolyn-Jones Friesen and the passing of Gabriel Huston. Members discussed the possibility of having the Chair of the Foundation or the Chair of the Auxiliary join our Board to fill some of our vacancies. See 11.3.3 below for next steps.

11.2 Trustee and Officer Terms Renewal/*Elaine Johnston*

Members reviewed and discussed the table showing terms coming up for renewal and Director/Officer terms reaching their end.

Lyne Robitaille's term as a director will end this year and needs to be extended for another 3-year term, until 2025, (12 years of service max) the beginning of her service started in 2013.

Lyne Robitaille's first 1-year term as Vice-Chair Officer is due to end in 2022 and needs to be renewed for an additional year until 2023, (max 2-year consecutive term).

Elaine Johnston's term of Chair is due to end in 2022. Elaine has served as Chair 4 years since 2018. A new Board Chair needs to be elected.

Board members discussed terms due to expire and will consider electing replacement officers or seek extensions at the next Board meeting.

11.3 Board Recruitment/ *Elaine Johnston*

11.3.1 Heather Goulding Trustee applicant

See 11.3.3 below.

ST. JOSEPH'S GENERAL HOSPITAL ELLIOT LAKE

Board of Trustees Meeting

Wednesday, April 20, 2022

Pg. 4

11.3.2 Foundation member

See 11.3.3 below.

11.3.3 Recruitment next steps

Action items:

- Jeremy will reach out to the Foundation Chair to seek his application to serve on our Board of Trustees
- Heather Goulding and Foundation Chair to be lined up for interviews with the recruitment committee.
- All Directors will make efforts to promote our recruitment efforts.

12. NEW BUSINESS

12.1 Correspondence for Board information

- 12.1.1 LTC Development Project
- 12.1.2 LTCH Declaration
- 12.1.3 HSAA Notice of extension
- 12.1.4 LSAA Notice of extension
- 12.1.5 MSAA Notice of extension

Jeremy reviewed each of the above correspondence for Board members.

13. FUTURE MEETINGS

13.1 Quality Committee – April 28, 2022 4:30 p.m.

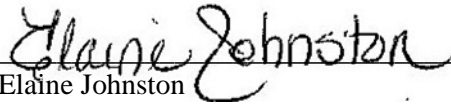
13.2 Board of Trustees – May 25, 2022 4:30 p.m.

14. DISCUSSION PERIOD & MEETING EVALUATION

Members were reminded to complete their evaluation forms and submit to Joey Lagace.

15. ADJOURNMENT

The meeting adjourned at 6:24 p.m. on a motion by Martin Grace.


Elaine Johnston
Board Chair


Jeremy Stevenson
Chief Executive Officer/Secretary-Treasurer

JS/jl