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## MEMORANDUM

**To:** Jeremy Stevenson, Chief Executive Officer, St. Joseph's General Hospital Elliot Lake

**From:** Brian Ktytor, Transitional Regional Lead (Interim), Ontario Health (North)  
Chief Executive Officer, North West LHIN  
Chief Executive Officer, North East

**Date:** March 5, 2021

**Re:** Hospital Service Accountability Agreement Extension

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Ontario Health and Local Health Integration Networks understand that hospitals continue to operate in a challenging environment. In an effort to support our hospital partners, the current Hospital Service Accountability Agreement (HSAA) will be extended for the 2021/22 fiscal year.

Hospitals are required to continue to plan for operations in the new fiscal year using best available information and need to continue to deliver service volumes per funding received. In addition, all regular reporting requirements continue. Should a further pandemic response be required, Ontario Health will work with hospitals and the Ministry of Health on any in-year adjustments required.

We will continue to work with all hospital partners on current and emerging issues that may affect planning efforts. Discussions continue with the Ministry of Health on service, financial and performance assumptions for the new fiscal year. As details are confirmed and hospital capacity returns to a more predictable and stable state, we will work together to confirm HSAA performance commitments at that time.

The Ontario Hospital Association (OHA) was consulted and indicated their support for this approach to Ontario Health and to the Ministry of Health. Over the past year, the OHA recommended changes to the SAA renewal process in light of the extraordinary circumstances surrounding COVID-19 and the remaining financial questions associated with its impact on hospital budgets. Given the evolving nature of the pandemic and its intensifying pressure on hospitals, pragmatism and flexibility are needed now more than ever before.

Attached is the extending letter required to extend the current HSAA effective April 1, 2021.

Thank you for your continued cooperation and commitment to the patients, families and communities you serve. If you have any immediate questions, please reach out to your local contacts.

Thank you

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March 5, 2021

Jeremy Stevenson  
Chief Executive Officer  
St. Joseph's General Hospital Elliot Lake  
70 Spine Road  
Elliot Lake, ON P5A 1X2  
[jstevenson@sjgh.ca](mailto:jstevenson@sjgh.ca)

**DELIVERED ELECTRONICALLY**

Dear Mr. Stevenson,

**Re: LHSIA s. 20 Notice and Extension of Hospital Service Accountability Agreement(s)  
("Extending Letter")**

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The *Local Health System Integration Act, 2006* ("LHSIA") requires the North East Local Health Integration Network (the "LHIN") to notify a health service provider when the LHIN proposes to enter into, or amend, a service accountability agreement with that health service provider.

The LHIN hereby gives notice and advises St. Joseph's General Hospital Elliot Lake (the "HSP") of the LHIN's proposal to amend each and every hospital service accountability agreement (as described in the LHSIA) currently in effect between the LHIN and the HSP (each a "SAA").

Subject to the HSP's acceptance of this Extending Letter, the SAA will be amended with effect on March 31, 2021. All other terms and conditions of the SAA remain in full force and effect.

In accordance with section 16.2 of the SAA, the terms and conditions in the SAA are amended as follows:

- 1) **Term** – With respect to a SAA that is a hospital service accountability agreement only, in section 2.2, "March 31, 2021" is deleted and replaced by "March 31, 2022".
- 2) **Schedules** – The Schedules in effect on March 31, 2021 shall remain in effect until March 31, 2022, or until such other time as may be agreed to in writing by the LHIN and the HSP.

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Unless otherwise defined in this letter, all capitalized terms used in this letter have the meanings set out in the SAA.

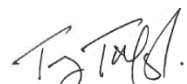
Please indicate the HSP's acceptance and agreement to the amendment of the SAA as described in this Extending Letter by signing below and returning one scanned copy of this letter by e-mail no later than the end of business day on March 31, 2021 to Crystal Labelle at [nelhinfinance@lhins.on.ca](mailto:nelhinfinance@lhins.on.ca).

The HSP and the LHIN agree that the Extending Letter may be validly executed electronically, and that their respective electronic signature is the legal equivalent of a manual signature. The electronic signature of a party may be evidenced by one of the following means and transmission of the Extending Letter may be as follows:

- 1) a manual signature of an authorized signing representative placed in the respective signature line of the Extending Letter and the Extending Letter delivered by facsimile transmission to the other party;
- 2) a manual signature of an authorized signing representative placed in the respective signature line of the Extending Letter and the Extending Letter scanned as a pdf and delivered by email to the other party;
- 3) a digital signature, including the name of the authorized signing representative typed in the respective signature line of the Extending Letter, an image of a manual signature or an Adobe signature of an authorized signing representative, or any other digital signature of an authorized signing representative with the other party's prior written consent, placed in the respective signature line of the Extending Letter and the Extending Letter delivered by email to the other party; or
- 4) any other means with the other party's prior written consent.

Should you have any questions regarding the information provided in this Extending Letter, please contact Marc Demers, Director, Hospital Sector at 705-476-2220 x5241 or via email at [marc.demers@lhins.on.ca](mailto:marc.demers@lhins.on.ca).

Sincerely,



Terry Tilleczeck  
Vice President, Strategy and System Planning



Brian Ktytor  
Transitional Regional Lead (Interim),  
Ontario Health (North)  
Chief Executive Officer, North West LHIN  
Chief Executive Officer, North East LHIN

cc.: Chief Elaine Johnston, Chair, Board of Trustees, St. Joseph's General Hospital Elliot Lake

Signature page follows

**AGREED TO AND ACCEPTED BY**

St. Joseph's General Hospital Elliot Lake

By:



\_\_\_\_\_  
Jeremy Stevenson  
Chief Executive Officer  
I have authority to bind the health service provider.

Date: 03/31/2021  
mm/dd/yyyy

And By:



\_\_\_\_\_  
Chief Elaine Johnston  
Chair, Board of Trustees  
I have authority to bind the health service provider.

Date: 03/31/2021  
mm/dd/yyyy