

ST. JOSEPH'S GENERAL HOSPITAL ELLIOT LAKE
Board of Trustees Meeting
Wednesday, September 28, 2022

The Board of Trustees met on Wednesday, September 28, 2022 at 4:30 p.m.

ATTENDANCE

Appointed Voting Trustees

1. Elaine Johnston, Chair
2. Lyne Robitaille, Vice-Chair
3. Jennifer Carling
4. Martin Grace
5. Bruce Ibbitson (*Regrets*)
6. William Elliott
7. Heather Goulding
8. VACANT
9. VACANT

Ex-Officio Voting Trustees

10. Sr. Trina Bottos, CHSO Representative (*Regrets*)
11. Sheila Hoo, Bishop's Representative

Ex-Officio Non-Voting Trustees

12. Jeremy Stevenson, CEO/Administrator Manor/Board Secretary-Treasurer
13. Connie Free, CNE/Patient Relations Officer
14. Dr. Frank Chi Chief of Medical Staff
15. Dr. Chris Prescott, Medical Staff President

Senior Management (Guests)

16. Tim Vine, CFO
17. Bruce M. Beakley, VP Human Resource

Guest Presenter

18. Adam Day, Ontario Health,

MINUTES

1. PRESENTATION – Ontario Health Teams Adam Day

Joining Adam Day from Ontario Health is Terry Tilleczek, and Philip Kilbertus presenting the structure being put forward to form a Sudbury-Espanola-Manitoulin-Elliot Lake Ontario Health Team (OHT).

The Board members were given the opportunity to discuss and ask questions throughout the presentation. They had several questions and concerns which the Ontario Health presenters discussed and answered accordingly.

2. CALL TO ORDER & APPROVAL OF AGENDA

Elaine Johnston called the meeting to order at 5:10 p.m.

Motion #1

Moved by: Lyne Robitaille

Seconded by: Sheila Hoo

The Board of Trustees hereby adopts the agenda as presented.

Vote taken.

Motion Carried.

3. LAND TREATY ACKNOWLEDGEMENT

Elaine Johnston led the group in the Land Treaty Acknowledgement.

4. OPENING PRAYER

Sheila Hoo led the group in prayer, as requested by Sister Trina Bottos.

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5. VALUES - Respect

Elaine Johnston read the value Respect for members and asked if anyone had comments to share.

It was noted that this Friday is a time to show love and respect. Around the table members acknowledge the ceremonies and activities being held within the community for National Truth and Reconciliation Day, September 30, 2022

6. DECLARATION OF CONFLICT OF INTEREST

Elaine Johnston called for declaration of conflict of interest; there were no declarations.

7. MINUTES OF PREVIOUS MEETING

Members reviewed the minutes of June 1, 2022. There were no corrections or comments.

Motion #2

Moved by: Martin Grace

Seconded by: Sheila Hoo

The Board of Trustees hereby adopts the minutes of June 1, 2022, Board meeting.

Vote taken.

Motion Carried.

8. REPORT FROM CATHOLIC HEALTH SPONSORS OF ONTARIO (CHSO)

The CHSO August newsletter was distributed separately.

9. LEADERSHIP REPORTS

9.1. CEO & Senior Leadership Team Board Report /Jeremy Stevenson

Jeremy referenced his report (see CEO & SLT Board report dated September 28, 2022) and welcomed any questions or comments.

Various aspects of the report were discussed at length by members, including a review of Ontario Health's presentation. Jeremy and Senior Leadership answered questions from the board members.

Motion # 3

Moved by: Lyne Robitaille

Seconded by: Heather Goulding

Whereas the Board of Trustees of St. Joseph's General Hospital is committed to providing excellent hospital, long-term, addiction and community care services for our community and region.

And whereas the provision of first-class care requires seamless integration with our multiple diverse community health service providers

Be it resolved that the Board of Trustees instructs the President & CEO to proceed with entering into an agreement with the Ministry of Health and their Initiative to form Ontario Health Teams (OHT) across the Region. We are supportive of the development of the Sudbury-Espanola-Manitoulin Island-Elliot Lake OHT coalition as it continues to recognize the Elliot Lake Hub and our local rural voice and services, as well as supports and maintains our local governance and leadership model.

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Motion # 4

Moved by: William Elliott

Seconded by: Jennifer Carling

Whereas the Board of Trustees of St. Joseph's General Hospital is committed to providing excellent hospital, long-term, and community care

And whereas the provision of excellent care requires modern and well-designed facilities that support the reality of 21st century healthcare

Be it resolved that the Board of Trustees instruct the President & CEO to undertake an application to the Ministry of Health Capital Branch leading to a new healthcare campus, inclusive of hospital and long-term care, that is not smaller in area than the existing facility(ies) and provide at least the same level of service as is currently delivered by SJGHEL, on the basis of the standard 90/10 cost share.

Vote taken.

Motion Carried.

10. COMMITTEE REPORTS

10.1 Medical Advisory Committee (MAC)/Dr Frank Chi, Chief of Staff

The draft minutes of May 19, 2022 were reviewed and there were no questions or comments.

10.2 Board Quality Committee/Lyne Robitaille

The draft minutes of April 28, 2022 were reviewed and there were no questions or comments.

10.3 Board Governance Committee/ Elaine Johnston

Noted that 3 candidates are scheduled for interviews October 7, 2022 to fill the remaining two Board of Trustee vacancies.

11. NEW BUSINESS

11.1 Introduction of Board Sub-committee: the Finance and Audit (FAC)

Jeremy spoke to the Terms of Reference for the Finance and Audit committee, noting that SJGHEL does not currently have this committee formed. Following the OHA Guide to Good Governance this committee has been formed. See below for an outline of each committee and its board members.

11.2 Decision on membership at the FAC & Quality committee:

- a. Board Quality committee (4 Board Members):
 - i. Board Trustee – Chair of Quality: Lyne Robitaille
 - ii. Board Trustee: Bishop's Designate: Sheila Hoo
 - iii. Board Trustee: Bruce Ibbitson,
 - iv. Board Trustee: Vacant (TBD: New Board Member)

The board chair granted permission to Connie Free's request that Janice Coulis sit on the Board Quality committee. Also, note that Jennifer Carling will sit on the Quality Board as she is the Board rep on the Patient and Family Advisory Committee (PFAC)

- b. **Finance & Audit Committee** (4 Board Members):
 - i. Board Trustee – Chair of FAC: Martin Grace

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- ii. Board Trustee: William Elliott
 - iii. Board Trustee: Heather Goulding
 - iv. Board Trustee: Vacant (TBD: New Board Member)
- c. **Governance Committee** (4 Board Members):
- i. Board Chair – Chair of Governance: Elaine Johnston
 - ii. Board Vice Chair: Lyne Robitaille
 - iii. Board Trustee: CHSO Rep: Sister Trina Bottos
 - iv. Board Trustee: FAC Chair: Martin Grace
 - v. Board Trustee: Quality Chair: Lyne Robitaille
- d. **Sub-Committee to the Board Quality Committee**
- i. Patient and Family Advisory Committee – PFAC (1 Board Member): Board Trustee: Jennifer Carling

For full membership refer to SJGHEL 2022-23 Board Committee Membership document.

11.3 Board Annual Calendar 2022-23

No changes were made to the 2022-23 Board Calendar, although it is noted that the calendar is a draft and subject to changes.

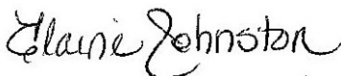
13. FUTURE MEETINGS

- 13.1 Board Quality Committee – October 27, 2022 4:30 p.m.
- 13.2 Board Finance and Audit Committee – November 17, 2022 12:30 p.m.
- 13.2 Board of Trustees – January 25, 2022 4:30 p.m.

15. DISCUSSION PERIOD & MEETING EVALUATION

17. ADJOURNMENT

The meeting adjourned at 6:35 p.m. on a motion by Jennifer Carling.



Elaine Johnston
Board Chair



Jeremy Stevenson
Chief Executive Officer/Secretary-Treasurer

JS/mi