

ST. JOSEPH'S GENERAL HOSPITAL ELLIOT LAKE

Board of Trustees Meeting

Wednesday, February 1, 2023 - Teams

The Board of Trustees met on Wednesday, February 1, 2022 at 4:30 p.m. Moved to Microsoft Teams

ATTENDANCE

Appointed Voting Trustees

1. Elaine Johnston, Chair
2. Lyne Robitaille, Vice-Chair (*Regrets*)
3. Jennifer Carling
4. Martin Grace
5. Bruce Ibbitson
6. William Elliott (*Regrets*)
7. Heather Goulding
8. Lee Buck
9. Nancy Ewen

Ex-Officio Voting Trustees

10. Sr. Trina Bottos, CHSO Representative
11. Sheila Hoo, Bishop's Representative

Ex-Officio Non-Voting Trustees

12. Jeremy Stevenson, CEO/Administrator Manor/Board Secretary-Treasurer
13. Connie Free, CNE/Patient Relations Officer
14. Dr. Frank Chi, Chief of Medical Staff
15. Dr. Chris Prescott, Medical Staff President (*Regrets*)

Senior Management (Guests)

16. Chri Piel, CFO
17. Bruce M. Beakley, VP Human Resource

Guest Presenter

18. SJGHEL Vision for Oncology – Connie Free

MINUTES

1. PRESENTATION – SJGHEL Vision for Oncology

A thorough presentation was given by Connie including an overview and current look at Oncology/ Pharmacy, the need for SJGHEL residents and surrounding community. (See Vision for Oncology PowerPoint presentation sent with Board package).

Board members were given the opportunity to ask Connie questions and she provided answers accordingly.

2. CALL TO ORDER & APPROVAL OF AGENDA

Elaine Johnston called the meeting to order at 4:47 p.m.

Motion # 1

Moved by: Jennifer Carling

Seconded by: Martin Grace

The Board of Trustees hereby adopts the agenda as presented.

Vote taken.

Motion Carried.

3. LAND TREATY ACKNOWLEDGEMENT

Elaine Johnston led the group in the Land Treaty Acknowledgement.

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4. OPENING PRAYER

Sheila Hoo led the group in prayer.

5. VALUES – Social Responsibility

Elaine read the value Social Responsibility, *“We will create conditions for marginalized voices to be heard, defend the vulnerable, and advocate for social justice.”*

Jeremy noted that as we work towards procuring full funding at the Oaks, with this value and all our values in mind, that full funding would increase our ability to provide marginalized voices to be heard and advocated for.

Elaine commented on the extent of giving conditions to marginalized voices and what that means to us from seniors coming into our long-term care, LGBTQ+, people at the Oaks, our Hospital and SJ Manor.

6. DECLARATION OF CONFLICT OF INTEREST

Elaine Johnston called for declaration of conflict of interest; there were no conflict declarations.

7. MINUTES OF PREVIOUS MEETING

Members reviewed the minutes of December 7, 2022. There were no corrections or comments.

Motion # 2

Moved by: Heather Goulding

Seconded by: Sister Trina

The Board of Trustees hereby adopts the minutes of December 7, 2022, Board meeting.

Vote taken.

Motion Carried.

8. ITEMS FROM PREVIOUS MEETING

8.1 Delegation of Authority Policy (Chris Piel)

- a. Copy KPMG comments.
- b. Final version of policy – Board approval required.

Elaine and Jeremy introduced and welcomed Chris Piel our new CFO/VP of Finance and Corporate Services to Our team. Chris gave us a brief history of his 10 years in finance and his roots in the North.

Chris spoke to Delegation of Authority Policy noting that the suggestions made by KPMG were applied. The Board decided it best to follow through with a motion, see below.

Motion # 3

Moved by: Sr. Trina Bottos

Seconded by: Martin Grace

The Board of Trustees hereby approves the Delegation of Authority Policy submitted, as the suggestions of KPMG have been applied.

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Vote taken.

Motion Carried.

9. **REPORT TO CATHOLIC HEALTH SPONSORS OF ONTARIO (CHSO) / Sr. Trina Bottos**
There was no report for this Board meeting, as the submission date is later in February.

10. **LEADERSHIP REPORTS**

10.1. CEO & Senior Leadership Team Board Report /Jeremy Stevenson

Jeremy referred to his report (see CEO & Senior Leadership Team Board Report dated February 1, 2023).

All aspects of the report were discussed in depth allowing each Senior Leader to speak and provide updates and background information on each of the topics. Board members expressed comments and raised their respective concerns on the various topics. Jeremy and Senior Leadership answered questions as they arose from Board members.

Motion # 4

Moved by: Bruce Ibbitson

Seconded by: Lee Buck

Whereas the Board of Trustees of St. Joseph's General Hospital Elliot Lake (SJGHEL) is committed to providing, maintaining, and increasing excellent oncology and pharmacy services for our community and region.

Be it resolved that the Board of Trustees approves the vision of renovation within in the Pharmacy department to meet the Pharmacy and Oncology professional standards to provide and maintain oncology services at SJGHEL. Subject to the VP of Finance and Corporate Services/CFO presentation of the funding model at the next Board meeting in March 2023.

Vote taken.

Motion Carried.

11. **COMMITTEE REPORTS**

11.1 Medical Advisory Committee (MAC)/ Dr Frank Chi, Chief of Staff

- The draft minutes of December 8, 2022 were reviewed and there were no questions or comments.
Dr. Chi followed up by addressing and speaking to concerns of the Medical Advisory Committee. It was addressed that movement was being made in an ongoing process to address concerns.

11.2 Board Quality Committee/Lyne Robitaille

There were no minutes for review.

11.3 Board Governance Committee/ Elaine Johnston

There were no minutes for review.

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11.4 Finance & Audit Committee

There were no minutes for review.

12. NEW BUSINESS

There were no additional New Business items outside of the CEO & Leadership report.

13. FUTURE MEETINGS

13.1 Board Quality Committee – Wed March 22, 2023, 12 p.m.

13.2 Board Finance and Audit Committee – Wed, February 8, 2023 12 p.m. & Wed March 22, 2023 1 p.m.

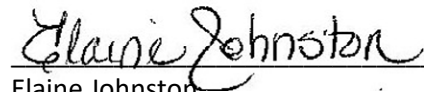
13.2 Board of Trustees – Thurs, March 30, 2023 4:30 p.m.

14. DISCUSSION PERIOD & MEETING EVALUATION

The evaluation form was electronically distributed.

15. ADJOURNMENT

The meeting adjourned at 5:59 p.m. on a motion by Heather Goulding.



Elaine Johnston
Board Chair



Jeremy Stevenson
Chief Executive Officer/Secretary-Treasurer

JS/mi