



APPLICATION FOR BOARD OF TRUSTEES MEMBERSHIP

1. Instructions

- a. To apply to be a member of the St. Joseph's General Hospital Elliot Lake Board of Trustees, you must complete this form and submit it with a copy of your current resume or a brief biographical sketch.
- b. Please submit your completed form and resume or biographical sketch by mail, fax, or email to St. Joseph's General Hospital The office of the CEO, 70 Spine Road, Elliot Lake, ON, P5A 1X2 or fax 705-848-6239 or email ceo@sjgh.ca
- c. For more information about the application process, please contact, ceo@sjgh.ca

2. Applicant Contact Information

Surname		First Name	
Home Address			
City	Province		Postal Code
Home Phone		Business Phone	
Cell Phone		Email	
Preferred Method of Contact	<input type="checkbox"/> Home Phone <input type="checkbox"/> Business Phone <input type="checkbox"/> Cell Phone <input type="checkbox"/> Email		

3. Eligibility Criteria and Conditions of Appointment

- a. Trustees must be at least 18 years old.
- b. Undischarged bankrupts are ineligible to serve as Trustees.
- c. May not be a Hospital employee or a family member of a Hospital employee.
- d. Trustees are expected to commit the time required to perform board and committee duties. The minimum time commitment is likely maximum five (5) hours per month.
- e. Trustees must fulfill the requirements and responsibilities of their position. For example, preparing for and attending board and committee meetings, upholding their fiduciary obligations and working cooperatively and respectfully with other board members.
- f. Trustees must comply with legislation governing the hospital, its by-laws and policies, and all other applicable rules.

- g. Trustees must sign a declaration confirming their agreement to adhere to their fiduciary duties and board and corporate policies and confirming their understanding and support for the Mission, Vision, Values, and respect for life policies of the organization and the Health Ethics Guide in their role as a Trustee of the Organization.

4. Conflict of Interest Disclosure Statement

Trustees must avoid conflicts between their self-interest and their duty to the hospital. In the space below, please identify any relationship with any organization that may create a conflict of interest, or the appearance of a conflict of interest, by virtue of being appointed to the board.

5. Knowledge, Skills and Experience

The board seeks a complementary balance of knowledge, skills, and experience. Please indicate your areas of knowledge, skills, and experience by completing Schedule A to this application or by listing these below.

Please list current or prior board experience.

Which areas of board work are of particular interest to you?

Please describe any linkages you have or may have had with other health care groups within the community.

6. Declaration

By submitting this application, I declare the following:

- a. I meet the eligibility criteria and accept the conditions of appointment set out above.
- b. I have read and agree to comply with the following:
 - i. Position description – Board of Trustees duties and expectations of a Trustee
 - ii. Board Code of Conduct
 - iii. Conflict of Interest Policy
- c. I confirm my understanding and support for the Mission, Vision, Values, and respect for life policies of the organization; and the Health Ethics Guide in my role as a Trustee of the organization.
- d. I certify that the information in this application and in my resume or biographical sketch is true.

Signature _____ Date _____

APPLICATION FOR BOARD OF TRUSTEES MEMBERSHIP: SCHEDULE A

Knowledge, Skills and Experience

Please indicate your areas of knowledge, skills, and experience by checking of the relevant boxes in the table below. It is not expected that you possess knowledge, skills or experience in all the areas set out in the table. Please indicate only those areas that apply to you.

Knowledge, Skills or Experience	Basic	Intermediate	Advanced
Accounting			
Board Governance			
Clinical			
Construction & Project Management			
Diversity Issues			
Education			
Ethics			
Finance			
Government & Government Relations			
Health Care Administration & Policy			
Human Resources Management			
Information Technology			
Labour Relations			
Patient & Health Care Advocacy			
Political Acumen			
Public Affairs & Communications			
Quality & Patient Safety Management			
Quality & Performance Management			
Research			
Risk Management			
Stakeholder Engagement			
Strategic Planning			

Describe other Skills or experience that you will bring to the board:
