

Infection Prevention and Control Coordinator x2

Location: Elliot Lake, Ontario

Annual Salary: \$84,084.00 - \$103,428.00

St. Joseph's General Hospital Elliot Lake (SJGHEL) is seeking **Infection Prevention and Control (IPAC) Coordinators** to join our leadership team. The role will be reporting to the Vice President (VP), Quality and Clinical Services and Chief Nursing Executive (CNE). The Infection Prevention and Control Coordinator will work to provide specialized expertise on safeguarding the health and safety of patients, staff, and the community by encouraging infection prevention and control culture within the organization. The individual will further advocate for the development and implementation of strategies, programs and initiatives aimed to control the spread of infections in the organization while promoting infection control excellence and maintaining legislative requirements.

The successful candidates must have a minimum of a four (4) year Baccalaureate degree in Nursing. The successful candidate must also have a current Certificate of Competence in good standing with the College of Nurses of Ontario and Certification in Infection Control in good standing with the Certification Board of Infection Control and Epidemiology. A minimum of five (5) years experience in a clinical setting with three years involvement in infection prevention education or project work is preferred.

To view the full job description and apply please go to <https://sjghel.ca/careers/>. This posting will remain active until filled, however the search committee will begin screening candidates March 14, 2024.

We offer competitive salary and vacation, extended health and dental benefits, a pension plan through HOOPP.

JOB DESCRIPTION

JOB TITLE:	Infection Prevention and Control (IPAC) Coordinator	DATE PREPARED:	February 29, 2024
DEPARTMENT:	Clinical Services	DATE REVISED:	
PROGRAM:		LOCATION:	SJGHEL
AFFILIATION:	Management	PAYBAND:	Grade H

KEY FUNCTION:

The Infection Prevention and Control (IPAC) Coordinator is responsible to develop, implement, and oversee strategies and protocols aimed at preventing the spread of infections within the organization. The role plays a crucial role in safeguarding the health and safety of patients, staff, and the community by preventing the spread of infections and promoting a culture of infection control excellence within the organization.

REPORTING:

Reporting directly to the Vice President (VP), Clinical Services and Quality and Chief Nursing Executive (CNE).

DUTIES:

1. Maintain current knowledge of Infection Prevention and Control, legislation, standards, guidelines, best practices, trends, benchmarks, appropriate research, literature and accreditation requirements.
2. Participate and collaborate with other health care providers in the provision of patient care and employee safety.
3. Participate in ongoing quality improvement and risk management activities.
4. Review architectural/construction plans for potential impact on infection handling (i.e.) sinks, isolation rooms, etc.
5. Review existing processes and care programs for compliance with infection prevention and control practices and make recommendations as necessary.
6. Present infection control needs/issues to appropriate administrative personnel and the Infection Prevention and Control Committee.
7. Communicate and complies with reporting requirements of Communicable Diseases
8. Represent the SAH and acts as a liaison with community agencies, public health laboratories and other health care institutions.
9. Conduct regular on-going surveillance which identifies and records health acquired infections and reportable diseases for reporting mandatory obligations
10. Track, analyze, and prepare reports on a monthly basis.
11. Prepare information and reports on infection control activities to the Infection Prevention and Control Committee.
12. Investigate potential outbreaks and implement infection control strategies based on established policies, procedures and guidelines.
13. Perform targeted surveillance activities at the request of the Infection Prevention and Control Committee.
14. Implement isolation precautions for patients in accordance with the standards and review existing processes for compliance of Infection Control practices.
15. Conduct infection prevention and control audits including hand hygiene audits.
16. Develop educational materials and provide infection prevention and control education to staff, volunteers, physician and students.
17. Participates as an active member on hospital committees and working groups where infection control expertise is required.
18. Provide one-on-one resource consultations for staff and committees.
19. Performs cross-functional and other duties, as assigned and/or requested.

QUALIFICATIONS

EDUCATION AND TRAINING:

1. Bachelor of Science Nursing program BSc(N) degree and
2. Certification in Infection Control (CIC) through the Certification Board of Infection Control and Epidemiology (CBIC) in good standing
3. Current Certificate of Registration in good standing with the College of Nurses of Ontario

EXPERIENCE:

1. Minimum 5 years' experience in a hospital or related health care facility with three years involvement in infection prevention education or project work is preferred.

KNOWLEDGE/SKILLS/ABILITIES:

1. Knowledge of, and willingness to support SJGHEL's Mission, Vision & Values of Compassion, Humility & Harmony, Respect, Integrity, Social Responsibility and The Sacredness of Life
2. Demonstrated clinical competency in the management of care of patients relating to infection prevention and control.
3. Ability to work effectively and efficiently as a team member in a fast-paced environment in stressful situations.
4. Ability to maintain successful working relationships with the interdisciplinary team to achieve positive patient outcomes.
5. Ability to organize time effectively to perform the duties of the position.
6. Ability to meet and interact with people in a pleasant, professional, responsible and reassuring manner.
7. Ability to read, write and communicate to perform the duties of the position.
8. Knowledge of patient care requirements and specialized equipment as appropriate to the clinical area.
9. Knowledge and understanding of the standards of practice of the College of Nurses of Ontario.
10. Ability to work a flexible schedule.

Behaviour consistent with Hospital Mission, ICCARE Values and Standards of Performance

11. Demonstrated commitment to continuing education with emphasis placed on courses/conference relation to infection prevention and control
12. Demonstrated proficiency with use of Microsoft Office suite.
13. Demonstrated critical thinking and problem-solving skills
14. Well-developed and proven organizational, problem solving, analytical, and customer service skills.
15. Effective verbal and written communication skills, including the ability to create and deliver effective presentations for a group.
16. Able to function well within a team setting and independently.
17. Ability to be flexible and function in a dynamic environment subject to changes in schedules and priorities.
18. Strong initiative, establishing personal goals and taking responsibility for meeting them within defined timeline.
19. Knowledge of and adherence to Hospital Standards of performance, and organizational policies and procedures.
20. Demonstrated commitment to ensure your safety, the safety of fellow workers, patients, volunteers, and visitors.

PERSONAL SUITABILITY:

1. Ability to develop partnerships and collaborative processes across the organization.
2. Demonstrated ability to take appropriate action to resolve workplace related issues and problems.
3. Demonstrated commitment to ongoing professional development.
4. Demonstrated professionalism in dealing with confidential and sensitive issues.
5. Demonstrated positive work record and excellent attendance record.
6. Ability to meet the physical and sensory demands of the job.
7. Ability to travel between local sites.



ST. JOSEPH'S
GENERAL HOSPITAL
ELLIOT LAKE

JOB DESCRIPTION

OTHER:

1. Bilingualism is an asset